

ST ANTHONY'S PARISH CLOVELLY – CENTENARY COMMITTEE

Report on meeting held at 7.30pm on 8 May 2017 in the parish meeting room.

Present: Fr Pawel Kopczynski, David Chuah, Col Blake, Peter Court, Elizabeth Eberl, Richard Haddock (Chair), Katy Haddock, Vicki Harding, Chris Lim, Graham Russell, Linda Heavener, Nada Luskic, Arlie McHatton, Joanna Nash, Carlie Rohanna, Joanne Russell, Sue Stivala, Marita Wells, Gloria White, Kim Whyte, David Cunningham (P & F President)

Apologies: Mark Rohanna, Michele Bennett

Joanne R's report of the 7th meeting of the Committee (held 3/4/2017) was formally adopted without amendment - it had been emailed to Committee and hard copies put out at church.

1 Opening Mass on Sunday 21 May at 10.00am:

Liturgy:

- Booklet for Mass is in final stages of approval and will be printed by school. Col will supply recent church photo for front page.
- Anyone involved in the liturgy is asked to attend a 'rehearsal' at 10am on Saturday 20 May.
- There will be eight celebrants, two acolytes and five altar servers.
- Archbishop Fisher will park in the school parking and Kim and Richard will accompany him to the church front entrance where the Ceremony of Welcoming the Bishop will begin; he will vest in the sacristy.
- The Ceremony of Welcoming the Bishop and the Aboriginal Welcome to Country will take place before the Mass proper begins at 10.00am.
- Other celebrants and nuns can park in the Platinum Preschool carpark; priests can vest in the school admin area and then make their way to church entrance to join Archbishop for Entrance Procession (they need to be told all this).
- The first four rows of pews will be reserved for special guests and elderly/disabled attendees who need to be seated.
- Parishioners will be encouraged to come early (by 9.30am) and to walk if possible.
- South side of church will be for disabled parking – Joanne will put sign on church wall directing people to the accessible entrance (south side).
- Arlie is arranging ushers, collectors and people to hand out booklets – Fr Pawel does not want children alone to do this.
- David will arrange school fathers to be traffic/parking wardens including at the top playground.
- There will be no parking in the church north side carpark because of the danger to pedestrians.
- It is too late now to do a special altar frontal (as was done for the 75th anniversary).
- The first Reader (who is Joanne) will do the 'normal' introduction to Mass, but needs to add some matters eg turn off mobiles and don't take photos.
- Communion will be given under one kind only, at several places throughout the church.
- Scott Nash will take photos, and the *Catholic Weekly* will also have someone there.
- There will be the usual two collections only – no special collection for centenary donations, and no charge for refreshments.
- The *Catholic Weekly* for 21 May will have a 4 page lift-out on the parish – we are getting 200 extra copies of the CW; Graham will set up tables/collection boxes at church entrances to sell these at \$2 per copy.
- Commemorative tea towels will also be on sale in the foyer (and possibly the wine for \$10 donation per bottle) – Kim took some tea towels to sell through school.
- Committee decided against name tags for helpers.

Refreshments after Opening Mass:

- Centenary cake is ordered.
- Joanne R had obtained attendance figure of 185 from parishioners; school will have 17 staff and 63 from families; Committee agreed to cater for 400.
- Liz is confident about getting helpers etc for setting up/serving, and will buy the extra items for children.
- Caterer has visited school to see tuckshop set-up.
- Agreed that several tables and chairs will be set up for elderly people. There are about 12 fold-up tables available – David will arrange these with chairs as for Grandparents Day.
- Kim has arranged for cleaners to come before and afterwards.
- Kim will set up PA system for speeches at the cake cutting etc.
- Moving into school will be done only if rain is heavy, but school will be open for inspection.

Display

Liz assured Committee that she has this under control.

2 St Anthony's School: David said that the Parents and Friends Association was looking at Sunday 22 October 2017 for the school fete. Committee could see no problem with this date.

Next meeting: will be in July, to consider other centenary events

ACTION LIST

Fr Pawel	Schedule of spiritual events over the year
	Coordinate Opening Mass preparations
	Follow up on centenary wine; liaise with Col re labels
	Follow up on stained glass windows
Kim Whyte	Coordinate school involvement
Sue Stivala	
Joanne Russell	Minutes of meetings and posting on parish website
	Research/write parish history; liaise with Col
	Continue 'centenary snippets' for parish bulletin
Col Blake	Liaise with Joanne re history publication/DVD
	Liaise with Fr Pawel re wine labels
Carlie Rohanna	Liaise with Fr Pawel and Arlie re Opening Mass
Mark Rohanna	Organise reception for Opening Mass with Liz
	Investigate venues/formats for dinner dance
Elizabeth Eberl	Organise reception after Opening Mass with Mark
	Put up displays
Arlie McHatton	Liaise with Fr Pawel & Carlie re Opening Mass
	Inform celebrants re parking arrangements etc
Joanna Nash	Arrange selling of commemorative tea towels
Joanne Sutton	Administer Facebook page
	Investigate venues/formats for dinner dance
Michele Bennett	Film interviews with parishioners
Richard Haddock	Coordinate Committee